



# City of Oxford Charity

**The Office  
Stones Court  
St Clements  
Oxford OX4 1AP**

Telephone/Fax: 01865 247161  
Email: [grants@oxfordcitycharity.org.uk](mailto:grants@oxfordcitycharity.org.uk)  
Website: [www.oxfordcitycharity.org.uk](http://www.oxfordcitycharity.org.uk)

Helping the people of Oxford since 1700

This letter is to introduce / update you on the work of the City of Oxford Charity, based in the Almshouses at Stone's Court in St Clements. Aside from the almshouses, the charity also works with a number of local supporting and educational organisations such as yourselves to offer grants to residents of the City of Oxford who find themselves in hardship or need, and this is where we need your help. We provide two kinds of grants which we refer to as:

1. Relief in Sickness/ Relief in Need (RISRIN) grants
2. Educational grants

Any organisation engaged in supporting local people can apply for either of these two grants on behalf of a client. We ask you to help the client complete the form correctly, provide a detailed covering letter of support, and be prepared to receive the funds on behalf of the client and assist them to make the purchases accordingly.

Our Trustees meet regularly throughout the year to evaluate the applications and to award funds. Typically, the awards will be a maximum of £500 to £700 depending on the family size and the need outlined on the form.

The RIS/RIN grants are most often used for purchases such as white goods, furniture, and household items, the committee will sometimes consider other requests on their merits.

Educational grants can be used to help to buy items such as laptops, uniforms and tools of the trade needed by FE students. Schools can also apply for funds to enable more disadvantaged children to attend school trips and activities.

Full details, guidance notes and application forms can be found on our website at <https://www.oxfordcitycharity.org.uk/> or you can call or email us for advice.

If you feel unable to support a client directly, then we kindly ask that you signpost those in need to our website where there is a list of organisations that we regularly work with and who may be prepared to help them apply. Please note, we are unable to work with clients directly, and grants can only be paid through a supporting organisation.

A list of the 2021 meeting dates is provided overleaf, we look forward to working together with you soon.

Best wishes  
Jan Power (Grants Administrator)



# City of Oxford Charity

The Office  
Stones Court  
St Clements  
Oxford OX4 1AP

Telephone/Fax: 01865 247161  
Email: [grants@oxfordcitycharity.org.uk](mailto:grants@oxfordcitycharity.org.uk)  
Website: [www.oxfordcitycharity.org.uk](http://www.oxfordcitycharity.org.uk)

Helping the people of Oxford since 1700

## 2021 GRANT MEETING CALENDAR

Please find below a list of all our meeting dates for both the Relief in Sickness/ Relief in Need grants and Educational Grants.

Please ensure that all individual applications are sent with a letter of support from a professional organisation such as advice centre, family centre or school.

Please ensure letter and application is either posted to: **The Grants Administrator, The Office, Stones Court, Str Clements, Oxford OX4 1AP** or emailed to: [grants@oxfordcitycharity.org.uk](mailto:grants@oxfordcitycharity.org.uk) to arrive on or before the closing date for consideration at any given meeting.

### Relief in Sickness/Need Grants Committee

Closing Date Tuesday 26 January	-	Meeting Date: Friday 5 February
Closing Date Tuesday 2 March	-	Meeting Date: Friday 12 March
Closing Date Tuesday 13 April	-	Meeting Date: Friday 23 April
Closing Date Tuesday 11 May	-	Meeting Date: Friday 21 May
Closing Date Tuesday 15 June	-	Meeting Date: Friday 25 June
Closing Date Tuesday 13 July	-	Meeting Date: Friday 23 July
Closing Date Tuesday 31 August	-	Meeting Date: Friday 10 September
Closing Date Tuesday 28 September	-	Meeting Date: Friday 8 October
Closing Date Tuesday 30 October	-	Meeting Date: Friday 12 November
Closing Date Tuesday 26 November	-	Meeting Date: Friday 10 December

### Education Committee

Closing Date Tuesday 23 February	-	Friday 5 March
Closing Date Tuesday 25 May	-	Friday 4 June
Closing Date Tuesday 14 September	-	Friday 24 September
Closing Date Tuesday 7 December	-	Friday 17 December

Application forms are available for download from our website at [www.oxfordcitycharity.org.uk](http://www.oxfordcitycharity.org.uk)